

Insurance Contents Schedule

METHODIST CHURCH OF NEW ZEALAND TE HĀHI WETERIANA O AOTEAROA

PO BOX 931, CHRISTCHURCH 8140
 03 366 6049 insurance@methodist.org.nz



PARISH: _____

LOCATION OF CONTENTS:

ENTITY ID: _____

RISK ID: _____

ITEM	QUANTITY	TOTAL ESTIMATED	COMMENTS
HALLS/LOUNGES			
AMPLIFIERS			
CARPETS			
CHAIRS/TABLES			
DRAPES			
FURNITURE/FURNISHINGS			
OHP'S			
PICTURES/ PHOTOGRAPHS			
TROLLEYS			
KITCHENS			
MICROWAVE/ FRIDGE/DISHWASHER			
POTS/PANS			
TABLES/ BENCHES			
TEA URNS/JUGS			
CUTLERY			
CROCKERY			
CLEANING/MAINTENANCE			
LAWNMOWERS			
LADDERS			
VACUUM CLEANERS			
VASES/STANDS/SILK FLOWERS			

ITEM	QUANTITY	TOTAL ESTIMATED	COMMENTS
CHURCH			
AMPLIFIERS/MIXERS			
ART WORKS			
BAND INSTRUMENTS			
BIBLES			
CANDLEHOLDERS			
CARPETS			
COMMUNION RAIL			
COMMUNION TABLE			
CROSS			
CURTAINS & DRAPES			
FONT			
FURNITURE & FURNISHINGS			
HEATERS			
HYMN BOOKS/MUSIC			
LECTERNS			
MEMORIALS			
OHP & SCREENS			
ORGAN			ALL PIPE ORGANS MUST HAVE A VALUATION DONE EVERY TWO YEARS
PEWS & SEATS			
PIANO			
PULPIT			
SANCTUARY ITEMS			
SOUND SYSTEMS & EQUIPMENTS			ALL READILY PORTABLE ITEMS OVER \$1000 TO BE IDENTIFIED SEPARATELY
SPEAKERS			
TABLETS/PLAQUES /SPECIAL FURNITURE			
WALL HANGING			
VESTRIES/WORK AREAS/OFFICES			
ANSWERPHONES			
COMPUTER & ACCESSORIES			
DESKS & CHAIRS			
FAX MACHINES			
FILING CABINETS			
LIBRARIES			
PHOTOCOPIERS			
STATIONERY			
TELEPHONES			

ITEM	QUANTITY	TOTAL ESTIMATED	COMMENTS
YOUTH GROUPS			
RESOURCE MATERIAL			
SOUND EQUIPMENT			
SPORTING EQUIPMENT			
TENTS/ CAMPING GEAR			
TOYS			
OTHER			
SALES TABLE STOCK			
SIGNS			
	TOTAL:		

DATE:

AUTHOR:

SIGNATURE: